



2013 YEAR IN REVIEW

MAYOR'S MESSAGE

Another chapter has closed in Hutto's storied history. The year 2013 will go down as a historic year for many reasons, most notably the ground breaking on the Hutto Family YMCA, the opening of the East Williamson Higher Education Center, and the reconstruction of Mager Lane. The accomplishments included in this Year in Review are a direct result of the dedicated and hard working public servants of our city. Their efforts will have a positive impact on generations to come for Hutto citizens.

This was truly a year to celebrate! Great memories were made in downtown Hutto playing in the snow at the Old Town Christmas event and listening to great music at the 28th annual Olde Tyme Days. The new Get Outdoors Hutto event held at Hutto Lake Park was started to encourage families to get outside and see what nature has to offer. We will also remember the Halloween floods as a test of our emergency response systems where we learned that our public safety servants are ready when called upon and were reminded of our great partnership with Hutto ISD, Hutto Fire Rescue, and Williamson County.

This next year looks to be just as promising as Hutto continues to grow. The Hutto Family YMCA is a monumental addition to our community with over 27,000 square feet of activity space including swimming, fitness areas, teen center, and child watch space. The YMCA will add a new component to our citizens' quality of life by giving them an additional opportunity for recreation and fitness.

New residents and businesses continue to make Hutto their home. We are encouraged that retailers look at Hutto as an ever expanding market. We hope that some, including a grocer, will announce projects in Hutto this year.

It is an honor to serve you as the mayor of Hutto during such an exciting time. The synergy and excitement of this town cannot be contained, and great things are headed our way. I encourage your feedback. You may contact me any time at mayor@huttotx.gov.



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COUNCIL RELATIONS POLICY

The Council Relations Policy reflects the expectations of the Hutto City Council in defining the behaviors, manners, and courtesies that are suitable for various occasions. It is also designed to make public meetings and the process of governance run more smoothly.

HUTTO CITY COUNCIL

Debbie Holland,
Mayor

Ronnie Quintanilla-Perez,
Mayor Pro-Tem

Anne Cano,
Place One

Paul Prince,
Place Two

Michael Smith,
Place Four

Melanie Rios,
Place Five

Max V. Yeste,
Place Six



LEADERSHIP

Hutto Citizens' University

The Hutto City Council is committed to promoting and inspiring civic leadership. Now in its eighth consecutive year, the program is aimed at interested citizens with the purpose of improving their understanding of local government and the importance of being involved and contributing to the community. This leadership program was implemented to help develop a pool of knowledgeable future leaders for Hutto. When opportunities to serve on various city boards, commissions, committees, and/or a city council seat becomes available, the pool is a resource. Graduates of this program serve as ambassadors of the City and are encouraged to become involved in the community.



The City Manager, department directors, Hutto EDC and Hutto Fire Rescue provided instruction throughout the year-long study. Students are instructed in the Council – City Manager form of government, Community Development, Municipal Finance, Police, Fire Rescue, Parks and Recreation, Public Works, and Economic Development. Over 120 citizens have graduated from HCU over the past eight years.

Leadership Hutto

The City of Hutto, for the fourth year, has partnered with other entities in the community in the Chamber of Commerce's Leadership Hutto. This exciting and informative 10-month program brings together diverse people from various areas of Hutto to help define their leadership style and hone it for maximum effectiveness.

Students enjoy learning from the "Who's Who" of Hutto and Williamson County. Each month presentations from community leaders along with various field trips bring a better understanding of Hutto, its history, economy, government structure, social justice system, education, chamber of commerce, and how all of these work together to build a strong community and impact the quality of life.

Graduates sharpen their leadership skills, learn where they can most effectively apply their talents as a leader in the community, develop long-lasting friendships with their classmates and work together to help each other and the community become a better place in which to live and work.

It is the intent of the City Council to encourage, support and participate in programs that develop the leadership within our community. The past three years, Leadership Hutto has graduated 31 students.



LEADERSHIP POLICY

It is the desire of the City Council to provide honest, ethical, and effective guidance in the development and structure of leadership for the sustainable growth of the City.



QUALITY OF LIFE

Big Belly Compactors

The City installed two solar powered trash compactors in downtown Hutto. The compactors have five times the capacity of a normal trash can and keep downtown Hutto clear of litter.

Hutto Family YMCA

The newest branch of the YMCA of Greater Williamson County will open in January 2014. The Hutto Family YMCA, located at 200 Alliance Blvd. is a \$5.5 million, 27,000 square foot facility that is a joint partnership between the City of Hutto, the YMCA of Greater Williamson County, and NewQuest Properties. The new facility includes a teen center, child care area, indoor recreational lap and warm-water therapy pool, spa, a community kitchen, weight-lifting area, exercise machines, spin and aerobics rooms as well as a cardio theater. This project was the culmination of six years of negotiations and sits on approximately five acres donated by NewQuest Properties.



Get Outdoors Hutto

In May 2013, the Hutto Parks and Recreation Department added a new special event called Get Outdoors Hutto that challenged all ages to get outside and enjoy nature. Nearly one hundred people attended the event that was hosted at Hutto Lake Park.

Several activities were set up for children and adults to enjoy and the lake provided a great place for fishing. A portable stock tank holding 1500 gallons was brought in to play temporary host for 200 catfish guaranteeing the children would not leave without their own fish story for the day.

Hutto Wins in HEB Community Challenge

For the second year, the Mayor's Healthy Hutto Committee promoted the HEB Community Challenge to promote healthy and active lifestyles. The challenge, which ran from September through October, included participation from the citizens, local businesses, HISD schools, and many organizations. On December 10 the Mayor accepted the 1st Place award for Small Cities at a banquet in San Antonio.

Old Town Christmas

Hutto, with its hometown charm, hosted the Old Town Christmas weekend which began on Friday, December 13 in Fritz Park with musical performances from HISD choirs, hot cocoa and cookies, arts and crafts, and letters to Santa for the first hour of the event. At dusk, attendees gathered for a screening of the movie, The Polar Express.

Saturday morning, the Parks and Recreation Department hosted a Breakfast with Santa at the old Hutto Middle School. with Hutto McDonald's providing a pancake and sausage breakfast.

The Downtown Christmas Fair all day event, was hosted by the Downtown & Tourism Department on Saturday, December 14. Vendors lined East and Farley Streets with unique merchandise. Food vendors and downtown restaurants were also on hand. Hourly live entertainment was scheduled as well as children's activities and there was a tent full of snow for children of all ages to enjoy.

The weekend concluded Sunday, December 15 with a holiday tour of historic homes in Old Town.

QUALITY OF LIFE POLICY

It is the desire of the Hutto City Council to create and maintain a beautiful, environmentally conscious city.



ORGANIZATION DEVELOPMENT

Texas Municipal Courts Recognition

The City of Hutto Municipal Court was one of 24 courts recognized by the Texas Municipal Courts Education Center (TMCEC) for work in making outstanding contributions to their community in an effort to increase traffic safety. Lea Ness (Court Clerk) and Taffenie Walton (Deputy Court Clerk) received Honorable Mention for their Municipal Traffic Safety submission.

This competition was a friendly way for municipalities to increase their attention to quality of life through traffic safety activities. All municipal courts in the State of Texas were eligible to apply.

City Hires New Downtown Manager

Kim McAuliffe joined the City of Hutto staff as the new Downtown Manager this past year. As the Downtown Manager, Ms. McAuliffe works with existing businesses and property owners located in the Old Town Historic District with the goal of fostering a lively downtown area where individuals and families go to shop, dine, and have a fun place to gather. She also works with other community organizations and businesses promoting Hutto and attracting visitors. This position has helped to develop Hutto's sense of community, the downtown as the heart of Hutto, and created a central and safe gathering place for festivals and events.

FISCAL AND BUDGETARY

Financial Software Cloud Conversion

The Finance Department converted their current financial software to a cloud computing solution in June 2013. Cloud computing is changing the way people approach technology. Today's computer users demand that their applications offer unrestricted access and performance with bulletproof security and maximum affordability.

The cloud solution has also enabled collaboration between Hutto and other subscribers, providing a regionalization solution to meet the needs at considerably less cost than what would be spent on older on-premise legacy solutions.

City Receives Excellence in Procurement Award

The City of Hutto was awarded the prestigious 18th Annual Achievement of Excellence in Procurement Award (AEP) for 2013 from the National Procurement Institute (NPI). The National Purchasing Institute established the program in 1995 to recognize organizational excellence in public procurement with criteria that measures innovation, professionalism, productivity, e-procurement and leadership attributes of the procurement organization.

Award totals for 2013 have not been finalized but in 2012 there were 169 successful applicants, including 41 counties, 54 cities, 17 higher education agencies, 17 school districts, 29 special districts, and 11 state agencies. Only 18 cities in Texas received the award.



ORGANIZATION DEVELOPMENT POLICY

It is the desire of the Hutto City Council to maintain a qualified staff that will continue to move the City in a positive, progressive, and productive direction.

FISCAL AND BUDGETARY POLICY

It is the desire of the Hutto City Council to achieve and maintain a long-term stable and positive financial condition, and provide guidelines for the day-to-day planning and operations of the City's financial affairs.



SERVICE DELIVERY

City Launches New Look for E-News – Hutto Highlights

The City of Hutto is proud to announce the launch of Hutto Highlights E-News with its new look. The newsletter, which is published monthly, focuses on City news, events, and key topics of interest to the citizens. The E-News also includes a Healthy Tip of the month from the Mayor's Let's Move Committee for a Healthy Hutto along with Green Tips of the Month. Direct links to the City's website, Calendar of Events, and City Staff Directory make the E-News user friendly.

Currently, the E-News is distributed to a dedicated member distribution list as well as being published on the City's website at www.huttotx.gov. To subscribe, log onto the City's website at the Help Center, click on "Notify Me," and sign up to receive your copy delivered right to your in-box. Hutto Highlights will help you stay up to date on all the latest City news.

Paperless Court

The Hutto Municipal Court has implemented new technology to create a paperless court system. The software streamlines the flow of digital information, increases efficiency and reduces costs by easily transforming valuable paper forms and documents into electronic images. The implementation has allowed the court to eliminate most paper and manual processes by simplifying the processes used to capture, deliver, manage, and archive electronic information.

These systems have aided in the creation of a semi-green initiative for the court by transforming paper-based information to electronic documents with Tyler Content Management. Because documents are available from a multitude of locations, moving information to those who need it is cost effective and good for the environment.

Utility Billing – Telephone Options Available

The City of Hutto Utility Billing Division launched a new Interactive Voice Response System (IVR) that makes it easy for customers to transact business by telephone. The IVR system offers customers the ability to call Utility Billing at any time and receive real-time account balances, due dates, payment history, or make a payment at no additional cost. The real-time IVR system ensures that calls are handled in a timely basis with the most up-to-date information by interacting directly with the customer information system. Billing and payment information is exchanged in real-time. The system also allows automatic outbound payment reminders to existing customers with payment options. Launching this new software is a great example of how the city continues to provide great customer service to residents.

Technology Task Force

Hutto City Council approved the establishment of Technology Task Force in April 2013. The Task Force will prepare an executive summary and recommendations to the Council of their findings at the end of a one-year study. The Task Force will also assist in the development of a technology service plan for the Hutto community by identifying various components to be included. Implementation of the plan will be the responsibility of the City staff under the direction of the City Manager.

Online Registration for Park Programs

The City of Hutto Parks & Recreation Department designed an online registration system using software from ActiveNet. The system went live this past fall and citizens and program participants are now able to register for programs online as well as reserve pavilions and see the availability for athletic fields and the Saul House rental facility. The City is excited to have this new registration website available for participants to utilize.

ActiveNet is a management solution, designed to give the City secure, on-demand access to the organization's data from any computer with an Internet connection.



SERVICE DELIVERY POLICY

It is the desire of the Hutto City Council to uphold a standard of excellence in the development and delivery of services in a timely, responsive, and positive manner.



PUBLIC SAFETY

Citizens Police Academy

The Police Department for the City of Hutto is committed to providing professional police services to our citizens that are consistent with a "community policing" philosophy. That philosophy can be realized only when the community understands and is actively involved in public safety. The Citizens Police Academy was established to enhance that understanding and involvement.

The Citizens Police Academy for 2013 met every other Thursday beginning January 10 and ending May 17. Topics included an overview of the organization, information on cadet recruitment and training, the School Resource Officer program, crime scene investigation, animal control, and hands on activities including ride along on patrol and shooting at the range.



The class of 2013 included 18 citizens that completed this in-depth look at what the Police Department does and the important role they play in public safety as citizens in the community. Each graduated with a better appreciation of the task before both the Police Department and the community and how they can now take a more proactive part in it.

MOBILITY

CR 108 and CR 165 Re-named

This year the City Council re-named County Road 108 to Innovation Boulevard and County Road 165 to Alliance Boulevard. The name change to Innovation Blvd represents the East Williamson County Higher Education Center and the anticipated growth that it will help spur. Alliance Boulevard name change represents the community alliance built by the City of Hutto, Hutto Economic Development Corporation, Hutto ISD, East Williamson County Higher Education Center, Hutto YMCA, Hutto Area Chamber of Commerce and others. The name changes were approved by Williamson County and new street signs have been installed.



SH130 Water and Wastewater Installed Opening Land for Development

In April, the City completed the construction of a wastewater interceptor which was part of an effort to extend water and wastewater utilities to the western edge of the City. By completing this project, over 1,000 acres of land are primed for development. Extension of these utilities was one of the reasons the East Williamson County Higher Education Center (EWCHEC) located along Innovation Blvd.

Mager Lane

This past summer, the City of Hutto began reconstruction of Mager Lane. The roadway, a former county road, was in need of repair and widening due to the amount of traffic using it to access Hutto Elementary School and the Clark's Crossing/Carol Meadows subdivisions. The project improved access by adding a center turn lane, added underground storm water drainage, and added sidewalks connecting the aforementioned neighborhoods with the Cottonwood Trail. The project was one of the projects approved in the 2009 bond referendum.

FM 1660 South Sidewalk

Students and families will have a new way to get around town this new year with the completion of the FM 1660 South sidewalk. The sidewalk extends on FM 1660 South from Carl Stern Blvd. to CR 137. The project adds safe access between neighborhoods and to Farley Middle and Ray Elementary schools. This project was also included in the 2009 bond referendum.

PUBIC SAFETY POLICY

It is the desire of the Hutto City Council to ensure the safety and well-being of the residents, businesses and visitors in the City.

MOBILITY POLICY

It is the desire of the Hutto City Council to ensure the safe mobility of citizens through various modes of transportation.



EDUCATION

East Williamson County Higher Education Center

In 2011 a vision for the EWCHEC-Hutto campus became a reality when HISD voters went to the polls and adopted a 5 – cent branch maintenance tax to support the Higher Education Center. Over the next two years, many partners worked diligently to make the EWCHEC-Hutto campus come to fruition, including Temple College, TSTC, the Avery family, Hutto ISD, Hutto EDC, and City of Hutto.

The beautiful, state-of-the-art three story building, which opened in August, has not only changed the skyline of Hutto significantly but also expanded the many opportunities offered to our citizens. Situated on 56 acres on SH 130, CR 108 and Hwy. 79, the facility hosts more than 114,000 square feet and includes 15

lecture style classrooms, an open computer lab, 2 computer classrooms and 4 academic laboratories. Other unique features include technical lab space, a dining area for the TSTC Culinary Arts program, café, bookstore and study areas. On December 11, EWCHEC officials announced the center will be adding Texas A&M University Central Texas, making it a 4 year college. Plans for expansion are brewing with other institutions to offer higher degrees.



City and HISD Partner to Launch Hutto Cable Channel 10

In May, the HISD Board of Trustees and the Hutto City Council approved an interlocal agreement between the city, which is the local franchising authority, and Hutto ISD to host a cable channel. This channel will allow the district and its students to create content for the channel. Viewers will have access to meetings, promotion of campus and community activities and instructional videos. Future plans include live feeds of games and other sporting events.

This partnership will provide valuable training and hands-on experience for Hutto High students enrolled in the Video Tech program. Students will take on video editing, television production and may even be able to earn CTE certification in the future.

HISD and City – Coordination Committee

Through the collaborative leadership of the HISD and the City, a Coordination Committee was formed. This school district – city bond, while quite rare and unique, has promoted efficiency for both entities with major advantages for both groups. The participation and collaborative efforts of the HISD and the City has grown into a powerful partnership, through successful programs and in 2013, the Coordination Committee was expanded to include ESD Board, the City Council, and the Hutto ISD Board of Trustees.

Current partnership programs led by the Coordination Committee include:

- Youth in Government
- Friday Night Live
- Safe Routes to School
- Youth Advisory Task Force
- Hutto Has Heart
- Hutto Day at the Capitol
- Orange Santa
- Veterans' Day



EDUCATION POLICY

It is the desire of the Hutto City Council to develop a cooperative relationship with Hutto Independent School District, East Williamson County Higher Education Center, and other education entities to enhance the quality of education.



GROWTH GUIDANCE

Citizen Code Ranger Program

The City of Hutto launched a citizen Code Ranger Program to encourage citizen participation and foster civic engagement in neighborhood integrity. It offers citizens the opportunity to directly partner with staff by helping identify deteriorating neighborhood conditions. A key component in keeping Hutto safe and building more attractive neighborhoods, the Code Ranger Program is an effective and efficient catalyst to strengthen the flow of communication between citizens and the city.

The program enables trained citizens to remove certain types of illegal bandit signs from the public right-of-way. These signs often appear randomly and tend to clutter the side of roadways. In addition, trained citizens help serve as another “set of eyes” for the City Code Enforcement Officer and report code violations to the city.



ECONOMIC DEVELOPMENT

Hutto Entrance Sign

In 2010, the City of Hutto and Keep Hutto Beautiful was awarded the Governor's Community Achievement Award at the Keep Texas Beautiful conference. The award is based on local efforts towards education on recycling programs, community beautification efforts and local outreach through the farmers' market and community garden. The recognition also came with a \$160,000 funding award through Texas Department of Transportation for a highway beautification project.

Members of Keep Hutto Beautiful and City staff worked together to approve designs for the entry point signage at the intersection of Highway 79 and SH 130.



The large letters signifying Hutto lets visitors know in a big way that they have now entered our town. The project site also includes drought tolerant plants for low maintenance.



GROWTH GUIDANCE POLICY

It is the desire of the Hutto City Council to achieve the orderly growth and development of the City by maintaining and following the Comprehensive Plan which promotes beneficial and appropriate land uses and supporting infrastructure.

ECONOMIC DEVELOPMENT POLICY

It is the desire of the Hutto City Council to develop business diversity consistent with the Comprehensive Plan to maintain an economic base that is sustainable and adaptable.



INFRASTRUCTURE

Sustainable Places Project

Hutto was chosen as one of five cities in Central Texas to participate in the Sustainable Places Project, a regional planning initiative aimed at helping communities create livable places, consistent with local goals and values. The project provided professional assistance in community outreach, development planning, economic and market research, and financial planning of a catalytic investment project – all at no cost to the City. The overall objective was to plan for the growth expected to occur in the demonstration site, roughly between Old Town and SH 130, from US 79 to Limmer Loop. After over a year of collaboration between the planning team, local stakeholders and the public, the prevailing vision includes walkable residential

and commercial uses, with parks, trails and roads linking the old and new. The final report includes recommended code amendments and possible overlay districts that will enable the city's vision to come to fruition. It also provides in-depth cost assessments and financing strategies that will assist the City as it pursues redevelopment of the Co-op site.



Wastewater Treatment Planning

The City has been planning for wastewater infrastructure improvements for many years to keep up with Hutto's rapid growth. One of the biggest needs is expansion of the City's wastewater treatment capacity. Early in 2013, the City completed a Wastewater Master Plan in order to strategically plan future wastewater infrastructure needs based on growth projections. The City was also issued a permit by the Texas Commission on Environmental Quality (TCEQ) for the proposed Lower Brushy Creek Wastewater Treatment Plant. Design on the 2 million gallons per day plant is underway, and construction is slated to begin in the summer of 2014.

FM 685 Design Continues

The City continued design of the FM 685 improvements in 2013. The project is on schedule to begin construction in 2014. The City was awarded a grant to partner with TxDOT on the improvements which will include a divided median, raising the bridge over Brushy Creek, and sidewalks.

Wastewater Master Plan Completed

Staff worked with K. Friese & Associates to develop a comprehensive wastewater master plan for the City of Hutto based on growth trends, topography, and needs. The plan was adopted in early 2013 and will serve as the basis for wastewater capital improvements. The plan enables the City to smartly plan for the location of wastewater interceptors in order to minimize maintenance and operating costs while extending services to growing areas of the City.



INFRASTRUCTURE POLICY

It is the desire of the Hutto City Council to provide and maintain a quality infrastructure system to meet the vision as set out in the Comprehensive Plan.



LEGISLATIVE

Hutto Day at the State Capitol

The Hutto community was recognized and celebrated with Hutto Day at the State Capitol on Tuesday, April 23, 2013. A group of delegates from the community, including officials from the City, HISD, Hutto Area Chamber of Commerce, Hutto EDC, East Williamson County Higher Education Center, and Hutto Fire Rescue kicked off the day with a breakfast at the Legislative Conference Center with Senator Charles Schwertner and Representative Larry Gonzales and their staff. Following breakfast, delegates visited and were acknowledged in the Senate and House of Representatives where proclamations were read acknowledging this special day. Delegates then traveled in teams to each legislators' office to present a memorable

gift and a packet with our community's legislative priorities. A "Pie Happy Hour" reception was held for members of the Legislature, their staff, Hutto delegates, event sponsors and citizens. The Pie Happy Hour, catered by the Texan Cafe, showcased Hutto as a dynamic community.



Legislative Agenda for the Hutto Community

This past year, the City Council along with representatives of the Hutto EDC, HISD, and Williamson County ESD #3 developed an inclusive legislative agenda that represented the entire community's interests. This agenda, developed and supported by all the various entities was presented by the delegation representing Hutto at the 82nd session of the State Legislature on April 23 at "Hutto Day" at the Capitol.





LEGISLATIVE POLICY

It is the desire of the Hutto City Council to actively pursue legislative agenda(s) related to our city, county, region, state, and federal levels for the benefit of our community.





Thanks to the following local photographers
whose work we are delighted to have included in this Year in Review:

Chuck Murphy Hutto EDC Emily Grobe Parks Monica Hamby Julie Sigety

2013 AWARDS

Texas Department of
Emergency Management Award

Public Works Emergency Response Team

GFOA Budget Award

8th Year Running

GFOA Certificate of Achievement

Excellence in Financial Reporting
8th Year Running

Texas Comptroller's Award for Fiscal
Transparency

Silver Award since 2010

Texas Downtown Association (TDA)
Presidents Awards Program

Farley Street Reconstruction Project

National Procurement Institute (NPI)

Annual Achievement of Excellence
in Procurement Award (AEP) for 2013

HEB Community Challenge

First Place
Small Cities Category

Texas Municipal Courts
Education Center (TMCEC)

Honorable Mention
For Outstanding Contribution to the Community

Certificate for Planning Excellence

Texas Chapter of American Planning Association

CITY OF HUTTO VISION STATEMENT

To passionately serve the public through innovation, sustainability, and diversity for the enrichment of current and future generations.

